

## **Recreation Commission Meeting**

20 Sanderson Street City Offices and Greenfield Community Youth Center

November 13, 2023 6pm

### **ATTENDING:**

- Myrtron Jaquay, Donna DuSell, Danica Hochstetler, Dan Piasecki, Elizabeth Net (191 Fairview St. West, Greenfield, MA), and Christy Moore

### **6:01pm MEETING COMMENCEMENT**

### **6:02pm PUBLIC INPUT: REC ROOM**

- Elizabeth Net introduced herself and expressed her interest and support of what the Parks and Recreation Department offers. She stated she is attending as many meeting of Boards and Commissions as possible to learn more.

### **6:08pm REVIEW OF MEETING MINUTES:**

- October minutes were presented; however a section was not updated. Donna requested the minutes to be presented at next meeting.

## **RECREATION DIRECTOR REPORT**

### **6:10pm PROGRAM AND OFFICE UPDATES:**

#### **Greenfield After School Program:**

- Staffing is still challenging although today our second site coordinator for Federal Street was approved in the BRC system. Department staff has been on site to cover absences and oversight.

#### **Basketball Registration**

- Registration is open and enrollment is strong. Currently there are 5 (3 boys and 2 girls) 2-4 grade teams and 2 5-6 grade teams. Pee Wee enrollment is ongoing as the program starts in January. Older divisions coaches meeting is confirmed for the week after Thanksgiving.

#### **Rec Room**

- In October the Mayor and Communications Director came for a site visit. The students were very happy to meet the Mayor. A few even asked for her autograph. So adorable. Next season starts December 4<sup>th</sup>. Ben has been promoting and has received positive feedback on the program.

#### **Fall Soccer**

- Has wrapped up with the jamboree held the last weekend in October – unfortunately, it was a very wet season this year.

### **Rec The Night**

- Dodgeball is this Friday with about 10 enrolled so far.

### **6:20pm Old Business:**

### **Parks and Programs**

- Myrt shared an idea about potential for a mini-golf fundraiser for Fireworks that he has heard of at a local library. He will look into it more and share information.

### **6:25pm New Business:**

### **Community Preservation Committee (CPC) and Capital Projects Updates**

- Christy shared final applications for Recreation submissions: Hillside Park Improvements, Trail Wayfinding, and Site Amenities. Propose to withdraw Energy Park Storage Shed application due to a conversation with Jeri Case of the Master Gardeners who stated “they do not want to shed”. There seems to be mixed messages as to what the Department envisions and the gardeners. So seems best to withdraw this year and have consensus next year.
- Co-sponsored applications for Pickelball and bike racks were supported by the department and commission. Christy provided budget sheets to the applicants. Jon Magee’s bike rack proposal at parks and trailheads along with Amy Proietti’s pickleball proposal for Abercrombie.
- Christy shared letters of support from citizens: three for Hillside Park, two for trails, and waiting for final letter from the schools. The Recreation Department have submitted letters of support for Pickleball and bike racks. Donna has prepared letters of support from Recreation Commission for all five CPA requests under recreation category. Thank you Donna!
- Myrt made a motion to approve and submit “Hillside Park Improvements, Trail Wayfinding, and Site Amenities CPA applications” from the Recreation Department, Dan seconded and all voted in favor.

### **Future Agenda Items**

- FY24 & FY25 Budgets
- Winter Carnival and Special Events for the year
- Green River Swim Area- pass sales, daily visits, and overall budget concerns
- Abercrombie Field and parking arrangements for baseball practices and games given new ownership of former Greenfield Center School and renovation/development
- Parks tour for Commissioners
- Find Triathlon volunteers who can take over some of the more physical needs of

the committee during race week as current dedicated volunteers are aging and need to train new members.

- Review the leases for various parks including Abercrombie, Lunt, and Murphy.
- Connect Mark Lombard of New England Mountain Biking (used to be on the Recreation Commission) with Kim to network with him about NEMBA grants, etc. for Highland Park trail improvements.
- Propose ideas for the Sustainable Greenfield Committee position to Christy.
- Work with Eric about the City's recent ownership of a 13 acres parcel and an easement to the surrounding six acres (there's also a house there that someone recently bought at auction) in Highland Park- check in on this in Spring 2023.

**Next Meeting Date:** December 14 at 6pm

**Adjourned at 6:45pm** – Motion made by: Dan

Seconded by: Myrt

**GREENFIELD COMMUNITY PRESERVATION ACT APPLICATION FORM**

Submit this application **by November 15, 2023** to:

Greenfield Community Preservation Committee  
 % Christian LaPlante  
 14 Court Square  
 Greenfield, MA 01301

Or by email: [cpc@greenfield-ma.gov](mailto:cpc@greenfield-ma.gov)

Date submitted: by U.S. mail \_\_\_\_\_, email 11/15/2023, or in person \_\_\_\_\_

|  |  |
|--|--|
| Project Title:   | Hillside Park Improvements                                       |
| Applicant:   | Greenfield Recreation Department                                 |
| Are you an incorporated organization?  | <input checked="" type="checkbox"/> Y <input type="checkbox"/> N |
| If not, who is your fiscal sponsor?  |  |
| Is this project on city-owned land?  | <input checked="" type="checkbox"/> Y <input type="checkbox"/> N |
| If yes, name the department or commission who is co-sponsoring this project. | Greenfield Recreation Department                                 |
| Project Location/Address:  | Hillside Park, Conway Street, Greenfield, MA 01301               |
| Contact Name:  | Christy Moore  |
| Mailing Address:   | 20 Sanderson Street, Greenfield, MA 01301                        |
| Daytime Phone #:   | 413-772-1553   |
| Email Address:   | christy.moore@greenfield-ma.gov                                  |
| Date of Submission:  | 11/15/2023   |

|                    |                     |
|--------------------|---------------------|
| Total Project Cost | CPA Funds Requested |
| \$ 125,000         | \$ 125,000          |

**PROJECT DESCRIPTION:**

- All of the following must be answered in the space provided
- Include supporting materials as requested or as you believe necessary as attachments

**1. Describe the Project**

Hillside Park is a widely used neighborhood park with playground, splash pad, picnic tables, basketball court, and softball field. The splash pad at Hillside Park is a huge asset to the community, providing free water relief from the summer heat, but it lacks shade for the benches that parents and caregivers frequently use. This request includes the installation of shade structures over the splash pad benches to provide heat relief for those utilizing the space.

Hillside Park also has a wonderful accessible walking path stretching just about half way around the park. The Recreation Department has received requests to expand this paved walking path to create a continuous loop around the entire perimeter of the park which would create additional recreational opportunities.

**2. What are the goals of the proposed project?**

- Protect individuals from the damaging effects of continuous sun exposure.
- Provide relief from the heat for children, parents, and caregivers.
- Provide active recreational opportunities with a new walking path.
- Increase intergenerational recreation.
- Create a safe place for neighborhood kids to safely learn to bike.
- Increase accessible recreation opportunities.
- Reinforce Greenfield's reputation as a great place to live, work, and play.

**3. Who will benefit from this project and why/how?**

The entire community could benefit from this project in multiple ways. Having a shade structure will provide parents and caregivers relief from the heat, which will allow them to stay at the park and utilize its resources longer. An extension of the paved walking path will create a safe and accessible 1/4 mile loop that the community can utilize to walk, run, jog, bike, roller skate, etc.

**4. How will you measure your success?**

Success will be measured by the number of users at the facility and that are utilizing the new park features. The Recreation Department also gauges success by feedback from citizens and social media.

5. How does this project fit with the requirements of the Community Preservation Act? (See attached chart)

The CPA allows for funds to be spent for the creation and rehabilitation of land for recreational use. The addition of a shade structure and extension of the paved pathways will support active recreation within this widely used community park. The project aligns with the Community Preservation Committee's goals of enhancing and expanding recreation facilities and increasing access to public recreation facilities.

6. If appropriate, how does this project fit with existing City plans? (See GCPC Plan [https://greenfield-ma.gov/government/boards\\_and\\_commissions/community\\_preservation\\_committee.php](https://greenfield-ma.gov/government/boards_and_commissions/community_preservation_committee.php))

This project aligns with goals set forth in the Master Plan including:  
MP Natural, Historic & Cultural Resources Goal 2, Strategy 2 (Page 264) that states:  
Goal 2: Residents and visitors of all ages in Greenfield will enjoy various recreational activities as a vital contribution to their health and well being.  
Strategy 2: Identify existing and create new year round recreational facilities that are accessible to all generations in Greenfield.  
The 2021 Open Space and Recreation Plan also supports the enhancement of recreational facilities:  
Goal A: Preserve, protect, and enhance Greenfield's open spaces.  
Goal B: Increase municipal and public awareness, understanding, and enjoyment of Greenfield's Open Space and Recreational facilities and programs.

7. Have the appropriate city boards and commissions expressed support and/or approved the project? What is the nature and level of community support for this project? Please attach any letters of support to your application.

The Greenfield Recreation Commission is in full support of this project. We have also received letters of support from park neighbor Melissa Webb and Greenfield Citizens Patricia Auchard and Joseph Sabella.

8. In the case of partial CPA funding, what would be your next steps?

Without full funding, the Recreation Department would need to scale back the project to only include one element of the proposal or additional funding would need to be solicited.

9. Budget:

Some definitions:

Personnel: Any paid staffing

Equipment: items with a useful life expectancy of more than one year.

Supplies: items with a useful life of less than one year.

Contractual: any work that is done for a limited period of time by a person/organization with specialized skills, e.g. lawyer, surveyor, etc.

Construction: all work done on a particular property or building including erecting, altering or remodeling.

Please leave any category blank that does not apply to your project.

| Category     | CPA Funds        | Other Funding Source | In-Kind Value | Total            |
|--------------|------------------|----------------------|---------------|------------------|
| Personnel    |                  |                      |               |                  |
| Equipment    | \$20,000         |                      |               | \$20,000         |
| Supplies     |                  |                      |               |                  |
| Contractual  |                  |                      |               |                  |
| Construction | \$105,000        |                      |               | \$105,000        |
| Other        |                  |                      |               |                  |
| <b>TOTAL</b> | <b>\$125,000</b> |                      |               | <b>\$125,000</b> |

Describe the basis for your budget and the sources of information you used.

Budget is based on a quote from Site Specifics for the Shade Structure and installation. The pathway budget is estimated by the average cost of asphalt paving.

Other Funds:

- Please identify the other sources of funding including federal, state, or local government or any other sources.
- Cash means that the source is providing funds.
- In kind means that the source is going to give labor or goods, but no cash. In kind support still has value. How much would it cost if you were to pay for the labor or goods?
- Confirmed means that the organization or business has made a commitment to supply the items, labor or funds

| Organization | Item | Amount or value | Cash (Please check) | In kind (Please check) | Confirmed (Y or N) |
|--------------|------|-----------------|---------------------|------------------------|--------------------|
|              |      |                 |                     |                        |                    |
|              |      |                 |                     |                        |                    |
|              |      |                 |                     |                        |                    |

10. Timeline:

Please provide a schedule for project implementation. Please include major tasks, e.g. survey, acquisition of historic documents, etc.

| Task                    | Estimated Start | Estimated completion |
|-------------------------|-----------------|----------------------|
| Order Shade Structure   | 12/1/24         | 12/1/24              |
| Paving Project Bid      | 1/1/25          | 1/30/25              |
| Install Shade Structure | 4/1/25          | 4/30/25              |
| Paving Construction     | 4/15/25         | 6/30/25              |
|                         |                 |                      |
|                         |                 |                      |

11. Implementation:

Please provide the project manager's contact information if different from applicant.

| Project Manager (Paid or volunteer) | Phone        | Email                           |
|-------------------------------------|--------------|---------------------------------|
| Christy Moore                       | 413-772-1553 | christy.moore@greenfield-ma.gov |

12. Maintenance (Leave blank if not applicable to your project)

If your project requires ongoing maintenance, who will be responsible for that for the 5 years after completion? How will that maintenance be funded?

|   |
|---|
| Like all parks and playgrounds, the Recreation Department and DPW Parks Division oversee routine care and maintenance. Routine maintenance is funded under the DPW Parks Department Operating Budget. Limited maintenance would be needed for both aspects of this project. |
|---|



To the best of my knowledge and belief, all data in this application are true and correct. This document has been duly authorized by the individual or governing body of the applicant.

|  |                                 |
|--|---------------------------------|
| Name of authorized representative:     | Christy Moore                   |
| Title, if appropriate                  | Recreation Director             |
| Email                                  | christy.moore@greenfield-ma.gov |
| Phone number                           | 413-772-1553                    |
| Signature of Authorized Representative | <i>Christy Moore</i>            |
| Date Signed                            | 11/15/2023                      |

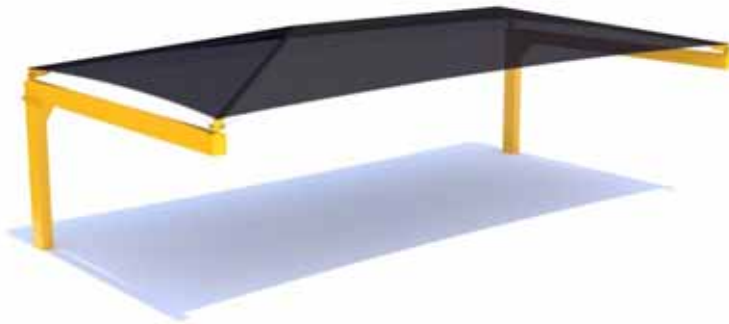
# Recreation Project Proposal

## Hillside Park Improvements

### Project Description

Hillside Park is a widely used neighborhood park with playground, splash pad, picnic tables, basketball court, and softball field. The splash pad at Hillside Park is a huge asset to the community, providing free water relief from the summer heat, but it lacks shade for the benches that parents and caregivers frequently use. This request includes the installation of shade structures over the splash pad benches to provide heat relief for those utilizing the space.

Hillside Park also has a wonderful accessible walking path stretching just about half way around the park. The Recreation Department has received requests to expand this paved walking path to create a continuous loop around the entire perimeter of the park which would create additional recreational opportunities.



### Splash Pad Shade Structure

2- Cantilever design shade over splash pad benches

Estimate includes equipment, installation & Engineering Plans

**Cost Estimate: \$50,000**



### Walking Path

Approximately 1000ft Paved walking trail around Hillside Park (5ft wide)

Estimated \$15 Per Square Foot (Includes Site Prep)

**Cost Estimate: \$75,000**

**Estimated Total Cost: \$125,000**



Roxann Wedegartner  
Mayor

City of  
**GREENFIELD, MASSACHUSETTS**

**DEPARTMENT OF RECREATION**

**CHRISTY MOORE**

**Director**

20 Sanderson Street • Greenfield, MA 01301  
Phone 413-772-1553 • Fax 413-7723-0115  
[christv.moore@greenfield-ma.gov](mailto:christv.moore@greenfield-ma.gov) • [www.greenfield-ma.gov](http://www.greenfield-ma.gov)



**Recreation Commission:**  
DuSell, Donna (2026)  
Hochstetler, Danica (2024)  
Jaquay, Myrt (2024)  
Phillips, Mary (2024)  
Valenta, Heather (2025)  
Zaccheo, Barbara (2025)  
Piasecki, Daniel (2026)

Greenfield Recreation Commission  
20 Sanderson Street  
Greenfield, MA 0131

November 10, 2023

**Re: CPA Grant Application for Hillside Park Improvements**

Dear CPA Committee,

We, the below listed members of the Greenfield Recreation Commission, write to express our support the application The Greenfield Recreation Department to fund improvements at Hillside Park. This project is in-line with CPA criteria of recreation.

As visitors to Hillside Park can attest, when parents want to be close to children playing on the splash pad or playground, they better expect to be in the sun. This project would provide shelter for the benches that are used by parents and caregivers.

Additionally, this project seeks to extend the current accessible walking path to create a loop around the park. This request is based on community requests to the recreation commission to establish such a path at this park.

We believe this project will be of great benefit to the citizens of Greenfield, especially those in the Elm/Conway Street neighborhoods. The Recreation Commission and Department stand ready to assist.

Sincerely,

*Donna DuSell, Barbara Zaccheo , Myrt Jaquay, Danica Hochstetler, Heather Valenta, Daniel Piasecki, and Mary Phillips*





Christy Moore <christy.moore@greenfield-ma.gov>

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## Hillside park

1 message

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**Melissa Girard** <macsalad132@yahoo.com>

Sun, Nov 12, 2023 at 7:44 PM

Reply-To: Melissa Girard <macsalad132@yahoo.com>

To: "Christy.moore@greenfield-ma.gov" <Christy.moore@greenfield-ma.gov>

To whom it may concern,

Hillside park is a neighborhood playground in the downtown residential area of Greenfield, ma. It is the closest park to us as a family of 5 with 3 young children. We frequent Hillside Park almost daily. We love that it is a site for the summer eats program. We enjoy the splash pad and use it as a safe space for our children to ride their bikes around.

It still has some area of improvement. it lacks shade in both the playground and splash pad. As the area is very wet the trees that have been planted have died or are not fast growing trees. This creates hot temperatures for going down the slide or people not staying to enjoy their summer eats program.

It also lacks a continuous trail to the back gate and around the park. The back gate located on the west side does not have a proper entrance. There are many people who walk their dogs around the whole park. It would be enjoyed by many to finish the walking path. As the roads near Hillside Park are very busy another thing is a proper ada compliant crosswalk at either of the entrances on grove or conway st. The elms st side has a crosswalk but not a way to access the park safely. The park is used by many residents and non residents for a multitude of things, from dog walking, riding bikes, playing basketball, splash pad, softball, gatherings for birthday parties.

I look forward to the improvements of hillside park in the future.

Thank you

Melissa Webb

Greenfield ma

[Sent from Yahoo Mail - Master Your Inbox, Anywhere](#)



Christy Moore <christy.moore@greenfield-ma.gov>

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**Re: Hillside Park Improvements CPA Grant Application**

1 message

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Joseph Sabella <j1sabella@yahoo.com>

Thu, Nov 9, 2023 at 12:27 PM

To: "christy.moore@greenfield-ma.gov" <christy.moore@greenfield-ma.gov>

Greenfield Recreation Commission  
20 Sanderson Street  
Greenfield, MA 0131

November 9, 2023

**Re: Hillside Park Improvements CPA Grant Application**

Dear Community Preservation Committee Chair Travis Drury,

Over the years, there have been many fine improvements to Hillside Park, most notably the playground and water park. One project that could complement those improvements is completion of the asphalt walking path within the park. A complete walking path would add another dimension of enjoyment to this green space within our community.

Thanks for Your Consideration,

Joseph A. Sabella  
562 Leyden Road  
Greenfield, MA 01301



Christy Moore <christy.moore@greenfield-ma.gov>

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**Re: Greenfield Recreation**

1 message

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**Patricia Auchard** <patauchard@hotmail.com>  
To: Christy Moore <christy.moore@greenfield-ma.gov>

Thu, Nov 9, 2023 at 3:10 PM

Greenfield Recreation Commission  
[20 Sanderson Street](#)  
Greenfield, MA 0131

November 9, 2023

**Re: Hillside Park Improvements CPA Grant Application**

Dear Community Preservation Committee Chair Travis Drury,

Several years ago, I would stop by Hillside Park on my way home from work for a walk around its outer perimeter. The upper, outer rim of the park is beautiful with its rock formations and beautiful trees and the walk had a calming effect. I enjoyed passing by others using the park and thought about how the energy there could be brought more alive if there was a full walking path. I imagined how a walking path would add another level of usage to that of the playgrounds and basketball court.

In a conversation with a Greenfield Recreation Commission member, I was encouraged to bring my suggestion to a meeting. It has been years since my husband and I attended that meeting and I was so pleasantly surprised when Christy Moore called to let me know the walking path idea would be considered as a use of CPA funds. There isn't much in the way of downtown green walking paths so I enthusiastically support this idea and appreciate that it is under consideration.

Thanks very much,

Patricia Auchard  
[562 Leyden Road](#)  
Greenfield, MA 01301



Virus-free.[www.avg.com](http://www.avg.com)

## Screenshot 2023-11-09 at 3.14.51 PM

1 message

Patricia Auchard <patauchard@hotmail.com>  
To: Christy Moore <christy.moore@greenfield-ma.gov>

Thu, Nov 9, 2023 at 3:16 PM

I thought this screenshot might be helpful with 20 thumbs up responses.



**GREENFIELD COMMUNITY PRESERVATION ACT APPLICATION FORM**

Submit this application **by November 15, 2023** to:

Greenfield Community Preservation Committee  
 % Christian LaPlante  
 14 Court Square  
 Greenfield, MA 01301

Or by email: [cpc@greenfield-ma.gov](mailto:cpc@greenfield-ma.gov)

Date submitted: by U.S. mail \_\_\_\_\_, email 11/15/2023, or in person \_\_\_\_\_

|  |   |
|--|---|
| Project Title:   | Rocky Mountain Park and Highland Park Trail Wayfinding Signage and Kiosks |
| Applicant:   | Greenfield Recreation Department  |
| Are you an incorporated organization?  | <input checked="" type="checkbox"/> Y <input type="checkbox"/> N          |
| If not, who is your fiscal sponsor?  |   |
| Is this project on city-owned land?  | <input checked="" type="checkbox"/> Y <input type="checkbox"/> N          |
| If yes, name the department or commission who is co-sponsoring this project. | Greenfield Recreation Department  |
| Project Location/Address:  | Rocky Mountain Ridge, Highland Park, Temple Woods                         |
| Contact Name:  | christy.moore@greenfield-ma.gov   |
| Mailing Address:   | 20 Sanderson Street, Greenfield, MA 01301                                 |
| Daytime Phone #:   | 413-772-1553  |
| Email Address:   | christy.moore@greenfield-ma.gov   |
| Date of Submission:  | 11/15/2023  |

| Total Project Cost | CPA Funds Requested |
|--------------------|---------------------|
| \$ 135,000         | \$ 135,000          |



PROJECT DESCRIPTION:

- All of the following must be answered in the space provided
- Include supporting materials as requested or as you believe necessary as attachments

1. Describe the Project

The trails along Rocky Mountain Ridge within Rocky Mountain Park, Temple Woods, and Highland Park are heavily used and connect to a larger Pocumtuck Ridge Trail System. While local users are familiar with the trails, they can be a bit intimidating to those new to or visiting the area due to lack of directional signage.

With \$50,000 in FY24 CIP Funding, the Recreation Department is currently in the process of conducting a complete mapping assessment of the trail system that will aid in the creation of new trail maps and will also provide recommendations for way finding sign locations. Funds from the CPC will allow for the construction and installation of uniform way finding signage and map kiosks that fit into the natural landscape and will enhance the user experience, hopefully attracting even more hikers to our beautiful trail system.

2. What are the goals of the proposed project?

- Install uniform way finding signage that does not detract from the natural environment.
- Create a welcoming environment for all trail users.
- Promote recreation within one of Greenfield's greatest natural resources.
- Increase the number of visitors to Greenfield's trail system.
- Aid in supporting first responders with rescue response times within the trail system.
- Reinforce Greenfield's reputation as a great place to live, work, and play.

3. Who will benefit from this project and why/how?

Trail users and new residents looking to explore Greenfield's trails will benefit from new way finding signage that will be able to safely and effectively direct them to scenic vistas, trail heads, etc.

Ecotourism is also a growing industry and being able to adequately promote a comprehensive trail system to outdoor enthusiasts across the state and New England will benefit the entire Greenfield Community.

4. How will you measure your success?

Success of the project will be measured by public feedback regarding usability. Success can also be measured by analytics from web views and downloads of the park map.

5. How does this project fit with the requirements of the Community Preservation Act? (See attached chart)

The CPA allows for funds to be used for the creation and rehabilitation of land for recreational use and the preservation of open space. This project will help to enhance the enjoyment and engagement with Greenfield's natural resources for both citizens and visitors.

6. If appropriate, how does this project fit with existing City plans? (See GCPC Plan [https://greenfield-ma.gov/government/boards\\_and\\_commissions/community\\_preservation\\_committee.php](https://greenfield-ma.gov/government/boards_and_commissions/community_preservation_committee.php))

The Recreation Department has already received Capital funds to support phase 1 of this project which includes a thorough mapping and assessment of the trail system.

This project aligns with goals set forth in the Master Plan including:

MP Natural, Historic & Cultural Resources Goal 2, Strategy 2 (Page 264) that states:

Goal 2: Residents and visitors of all ages in Greenfield will enjoy various recreational activities as a vital contribution to their health and well being.

The 2021 Open Space and Recreation Plan also supports the enhancement of recreational facilities:

Goal A: Preserve, protect, and enhance Greenfield's open spaces. Action Items: Make needed improvements to Highland Park and Temple Woods & Make needed improvements to Poet Seat/Rocky Mountain Ridge

7. Have the appropriate city boards and commissions expressed support and/or approved the project? What is the nature and level of community support for this project? Please attach any letters of support to your application.

The Recreation Commission is in full support of this project as well as many citizens of Greenfield. Joy Whitbeck and Nancy Hazard have both provided a letter of support for the project.

8. In the case of partial CPA funding, what would be your next steps?

Partial funding could allow for the purchase of some park way finding signage and kiosks. Trails would need to be prioritized for marking until additional funds were available to finish the project.

9. Budget:

Some definitions:

Personnel: Any paid staffing

Equipment: items with a useful life expectancy of more than one year.

Supplies: items with a useful life of less than one year.

Contractual: any work that is done for a limited period of time by a person/organization with specialized skills, e.g. lawyer, surveyor, etc.

Construction: all work done on a particular property or building including erecting, altering or remodeling.

Please leave any category blank that does not apply to your project.

| Category     | CPA Funds | Other Funding Source | In-Kind Value | Total     |
|--------------|-----------|----------------------|---------------|-----------|
| Personnel    |           |                      |               |           |
| Equipment    | \$115,000 |                      |               | \$115,000 |
| Supplies     |           |                      |               |           |
| Contractual  |           |                      |               |           |
| Construction | \$20,000  |                      |               | \$20,000  |
| Other        |           |                      |               |           |
| <b>TOTAL</b> | \$135,000 |                      |               | \$135,000 |

Describe the basis for your budget and the sources of information you used.

The budget is based on National Recreation and Park Association colleague shared project costs.

Other Funds:

- Please identify the other sources of funding including federal, state, or local government or any other sources.
- Cash means that the source is providing funds.
- In kind means that the source is going to give labor or goods, but no cash. In kind support still has value. How much would it cost if you were to pay for the labor or goods?
- Confirmed means that the organization or business has made a commitment to supply the items, labor or funds

| Organization | Item | Amount or value | Cash (Please check) | In kind (Please check) | Confirmed (Y or N) |
|--------------|------|-----------------|---------------------|------------------------|--------------------|
|              |      |                 |                     |                        |                    |
|              |      |                 |                     |                        |                    |
|              |      |                 |                     |                        |                    |

10. Timeline:

Please provide a schedule for project implementation. Please include major tasks, e.g. survey, acquisition of historic documents, etc.

| Task                | Estimated Start | Estimated completion |
|---------------------|-----------------|----------------------|
| Prepare project bid | 9/1/24          | 12/31/24             |
| Bid Project         | 1/1/25          | 1/30/25              |
| Installation        | 4/1/25          | 6/30/25              |
|                     |                 |                      |
|                     |                 |                      |
|                     |                 |                      |

11. Implementation:

Please provide the project manager's contact information if different from applicant.

| Project Manager (Paid or volunteer) | Phone        | Email                           |
|-------------------------------------|--------------|---------------------------------|
| Christy Moore                       | 413-772-1553 | christy.moore@greenfield-ma.gov |

12. Maintenance (Leave blank if not applicable to your project)

If your project requires ongoing maintenance, who will be responsible for that for the 5 years after completion? How will that maintenance be funded?

Like all parks and playgrounds, the Recreation Department and DPW Parks Division oversee routine care and maintenance. Routine maintenance is funded under the DPW Parks Department Operating Budget. Limited maintenance would be needed for this project.

To the best of my knowledge and belief, all data in this application are true and correct. This document has been duly authorized by the individual or governing body of the applicant.

|  |                                 |
|--|---------------------------------|
| Name of authorized representative:     | Christy Moore                   |
| Title, if appropriate                  | Recreation Director             |
| Email                                  | christy.moore@greenfield-ma.gov |
| Phone number                           | 413-772-1553                    |
| Signature of Authorized Representative | <i>Christy Moore</i>            |
| Date Signed                            | 11/15/2023                      |

# Recreation Project Proposal

## Rocky Mountain Ridge Trail Map Development

### Project Summary

The trails along Rocky Mountain Ridge within Rocky Mountain Park, Temple Woods, and Highland Park are heavily used and connect to a larger Pocumtuck Ridge Trail System. While local users are familiar with the trails, they can be a bit intimidating to those new to or visiting the area due to lack of directional signage.

With \$50,000 in FY25 CIP Funding, the Recreation Department is currently in the process of conducting a complete mapping assessment of the trail system that will aid in the creation of new trail maps and will also provide recommendations for way finding sign locations. Funds from the CPC will allow for the construction and installation of uniform way finding signage and map kiosks that fit into the natural landscape and will enhance the user experience, hopefully attracting even more hikers to our beautiful trail system.

Rocky Mountain Ridge Trail Project



### Kiosks & Signage

| Material             | Number of Units | Price per Unit | Total \$ amount |
|----------------------|-----------------|----------------|-----------------|
| Large Kiosks         | 4               | \$8,750        | \$35,000        |
| Small Kiosks         | 4               | \$6,500        | \$26,000        |
| Trail Placard Posts  | 30              | \$800          | \$24,000        |
| Interpretive Signage | 6               | \$5,000        | \$30,000        |
| -----                | -----           | Totals         | \$115,000       |

### Installation

|                                  | Total \$ amount |
|----------------------------------|-----------------|
| Installation of Kiosks & Signage | \$ 20,000       |
| Totals                           | \$20,000        |

**Estimated Total Project Cost: \$135,000**

## Potential Sign Designs:



## Potential Sign Locations:

**Large Kiosks:** Highland Pond Parking Lot, Poet's Seat Tower Base, Poet's Seat Tower, Stop & Shop End

**Small Kiosks:** Bear's Den, Across Mountain Rd from Poet's Seat Base Parking, Highland Side Trail, Cheapside Entrance/ Hope Street

**Interpretive Signage:** Highland Pond Ecology, Tree Tour w/ QR Code to Webpage, Poet's Seat View/History/Range Sites, Sachem's Head, Vernal Pool, Flora/Fauna



Roxann Wedegartner  
Mayor

City of  
**GREENFIELD, MASSACHUSETTS**

**DEPARTMENT OF RECREATION**

**CHRISTY MOORE**

**Director**

20 Sanderson Street • Greenfield, MA 01301  
Phone 413-772-1553 • Fax 413-7723-0115  
[christv.moore@greenfield-ma.gov](mailto:christv.moore@greenfield-ma.gov) • [www.greenfield-ma.gov](http://www.greenfield-ma.gov)



**Recreation Commission:**  
DuSell, Donna (2026)  
Hochstetler, Danica (2024)  
Jaquay, Myrt (2024)  
Phillips, Mary (2024)  
Valenta, Heather (2025)  
Zaccheo, Barbara (2025)  
Piasecki, Daniel (2026)

Greenfield Recreation Commission  
20 Sanderson Street  
Greenfield, MA 0131

November 10, 2023

**Re: Rocky Mountain Park Trail Wayfinding Signage and Kiosks**

Dear CPA Committee,

We, the below listed members of the Greenfield Recreation Commission, write to express our support for the next phase of way finding improvements at the Rocky Mountain, Poet’s Seat ridge. This project is in-line with CPA criteria of recreation.

This project is an effort to provide direction and information for visitors via trail signs and is viewed by the Recreation Commission as the next step in larger improvements along the ridge.

We understand that the Greenfield Recreation Department will collaborate with interested citizens regarding project steps. Furthermore we see an opportunity for integrating this effort into more expansive way finding and informational improvements to benefit users of these trails.

We appreciate the value of this project to the citizens of Greenfield, and have discussed such improvements previously. The Recreation Commission and Department stand ready to assist.

Sincerely,

*Donna DuSell, Barbara Zaccheo , Myrt Jaquay, Danica Hochstetler, Heather Valenta, Daniel Piasecki, and Mary Phillips*







Roxann Wedegartner  
Mayor

City of  
**GREENFIELD, MASSACHUSETTS  
CONSERVATION COMMISSION**

City Hall • 14 Court Square • Greenfield, MA 01301  
Phone: 413-772-1548 ext 3 • Fax 413-772-1309  
[mitchell.vye@greenfield-ma.gov](mailto:mitchell.vye@greenfield-ma.gov) • [www.greenfield-ma.gov](http://www.greenfield-ma.gov)

Travis Drury, Chair. Jun, 2024  
Fletcher Harrington, Vice-Chair. Dec,  
2024

Erika LaForme. Dec, 2025  
Christin McDonough. Dec, 2025

Agent: Mitchell Vye

City of Greenfield  
Department of Planning & Development  
14 Court Square  
Greenfield, MA 01301

November 15, 2023

Dear Community Preservation Committee:

The Greenfield Conservation Commission fully supports the Recreation Department's plan to improve wayfinding signage throughout the Rocky Mountain Ridge. This is a widely used area for hikers and would benefit greatly from new and updated trail information. We strongly believe that improving the usability of this recreational area would be an excellent use of Community Preservation Funding.

The following motion was made at the November 14<sup>th</sup>, 2023 Conservation Commission meeting:

**Motion by Fletcher to send a letter of support to the Community Preservation Committee for the trail wayfinding project**  
**Seconded by Christin**

**Erika AYE**  
**Christin AYE**  
**Fletcher AYE**  
**Travis AYE**  
**Motion passes 4-0-0**

Thank you for your time and attention to this matter.

Sincerely,

Mitchell Vye, Conservation Agent

---

November 10, 2023

Dear Community Preservation Committee,

I am writing to you in support of the Greenfield Recreation Department's 2023 funding request to support their work to improve access and usage of the Highland Park and Rocky Mountain areas.

These areas are the source of immeasurable fresh air, enjoyment, and peace for so many but they are also in need of attention to support their ongoing use and full potential.

The accurate and detailed accounting of the area that will be created by this project will be invaluable. It will provide visitors with trail distances and connections to encourage exploration; a full accounting of property ownership boundaries and rights of way to create better relationships with neighbors/residents; and identify potential areas of enhanced environmental concerns, such as wetlands.

Further, welcome signage which includes reminders for visitors of applicable local legislation (such as those regarding dogs at large) and trail usage expectations (such as staying on the marked trails to reduce our impact on erosion) will help support preservation and safe usage for all.

Investing in our natural resources so that they are more accessible to those intimidated by the unknown and more welcoming to all who visit is a noble endeavor; I hope you'll agree and support our Recreation Department's submission.

Thank you for your time reviewing this submission and commitment to our City through this important Committee.

Sincerely,

***Joy Whitbeck***

Nov 6, 2023

**TO: Christy Moore**, Director  
Greenfield Recreation Department

**From: Nancy Hazard**  
30 Spring Terrace, Greenfield, MA  
NancyHazard30@gmail.com

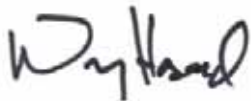
**RE: Rocky Mountain Trails**\_proposal to CPC

I strongly support the Greenfield Recreation Department's proposal to build wayfinding signage and maps in the larger Pocumtuck Ridge Trail system.

As an avid hiker and user of the Pocumtuck Ridge Trail system, I have long advocated for simple trail signage, so as to encourage others to get out and enjoy into this amazing natural resource. Connection to the natural world has been proven to be good for both our physical and mental health.

While the details of the system are not spelled out, as a person who has a horrible sense of direction, I have found that a sign that has the trail name and the distance to a destination, as being key to enabling me to use a trail. An overview map at key trail heads can also be useful. I am hopeful that the trails will also become integrated into available electronic trail mapping software, such as Gaia and All Trails, etc.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Nancy Hazard". The signature is written in a cursive, flowing style.

**GREENFIELD COMMUNITY PRESERVATION ACT APPLICATION FORM**

Submit this application **by November 15, 2023** to:

Greenfield Community Preservation Committee  
 % Christian LaPlante  
 14 Court Square  
 Greenfield, MA 01301

Or by email: [cpc@greenfield-ma.gov](mailto:cpc@greenfield-ma.gov)

Date submitted: by U.S. mail \_\_\_\_\_, email 11/15/23, or in person \_\_\_\_\_

|  |  |
|--|--|
| Project Title:   | Citywide Outdoor Site Amenities                                  |
| Applicant:   | Greenfield Recreation Department                                 |
| Are you an incorporated organization?  | <input checked="" type="checkbox"/> Y <input type="checkbox"/> N |
| If not, who is your fiscal sponsor?  |  |
| Is this project on city-owned land?  | <input checked="" type="checkbox"/> Y <input type="checkbox"/> N |
| If yes, name the department or commission who is co-sponsoring this project. | Greenfield Recreation Department                                 |
| Project Location/Address:  | Multiple locations throughout Greenfield                         |
| Contact Name:  | Christy Moore  |
| Mailing Address:   | 20 Sanderson Street, Greenfield, MA 01301                        |
| Daytime Phone #:   | 413-772-1553   |
| Email Address:   | christy.moore@greenfield-ma.gov                                  |
| Date of Submission:  | 11/15/23   |

| Total Project Cost | CPA Funds Requested |
|--------------------|---------------------|
| \$ 87,000          | \$ 87,000           |

**PROJECT DESCRIPTION:**

- All of the following must be answered in the space provided
- Include supporting materials as requested or as you believe necessary as attachments

**1. Describe the Project**

The proposed city wide outdoor amenities include interactive play amenities such as concrete chess, ping pong tables, and cornhole boards that will enhance Greenfield's vibrancy by creating unexpected opportunities that change the way people play in public spaces. These amenities become social hubs, fostering positive social interactions, collaboration, and connection; allowing everyone to play and learn!

This proposal also includes solar charging picnic tables where the table itself will harness green solar energy to create a space where the community can sit, relax, and enjoy Greenfield's parks and public spaces, all while charging their electronic devices. These tables also create opportunities for community members to work remotely from public spaces. Additionally, in support of Greenfield's active cycling community, this request includes installing bike repair stations in additional parks and public spaces.

**2. What are the goals of the proposed project?**

- Create social hubs throughout the City.
- Foster positive social interactions through active play.
- Create new and unexpected ways to play in the community.
- Engage new park users, especially the teen population.
- Reinforce Greenfield's reputation as a great place to live, work, and PLAY.
- Harness solar energy to provide free charging of electronic devices.
- Provide free and accessible cycling tools to promote cycling in the community as an alternate means of transportation

**3. Who will benefit from this project and why/how?**

A community that plays together, stays together! Creating a space in our parks with a main purpose of fostering positive social interactions will benefit the entire community. Positive social interaction, especially in an outdoor setting, is proven to have a positive impact on mental health. These non-traditional recreation offerings will especially appeal to teens, but are suitable for all ages and promote intergenerational play.

Solar charging stations will benefit the community by providing a public space where citizens can work remotely and stay outdoors longer. The addition of cycling infrastructure further promotes cycling within the community and will provide cyclists with free tools to care for and maintain their bikes.

**4. How will you measure your success?**

Success will be measured by the number of users and positive feedback from community members, schools, and social media.

5. How does this project fit with the requirements of the Community Preservation Act? (See attached chart)

The CPA allows for funds to be spent for the creation and rehabilitation of land for recreational use. The addition of the Site Amenities throughout the City will create a new active outdoor recreation opportunity for citizens of all ages. The project aligns with the Community Preservation Committee's goal of enhancing and expanding recreational facilities and increasing access to public recreation facilities.

6. If appropriate, how does this project fit with existing City plans? (See GCPC Plan [https://greenfield-ma.gov/government/boards\\_and\\_commissions/community\\_preservation\\_committee.php](https://greenfield-ma.gov/government/boards_and_commissions/community_preservation_committee.php))

This project aligns with goals set forth in the Master Plan including:  
MP Natural, Historic & Cultural Resources Goal 2, Strategy 2 (Page 264) that states:  
Goal 2: Residents and visitors of all ages in Greenfield will enjoy various recreational activities as a vital contribution to their health and well being.  
Strategy 2: Identify existing and create new year round recreational facilities that are accessible to all generations in Greenfield.  
The 2021 Open Space and Recreation Plan also supports the enhancement of recreational facilities:  
Goal A: Preserve, protect, and enhance Greenfield's open spaces.  
Goal B: Increase municipal and public awareness, understanding, and enjoyment of Greenfield's Open Space and Recreational facilities and programs.  
The project also aligns with the Recreation Capital Master Plan.

7. Have the appropriate city boards and commissions expressed support and/or approved the project? What is the nature and level of community support for this project? Please attach any letters of support to your application.

The Greenfield Public School System is in support of this project with outdoor equipment slated to be added to the Greenfield Middle School. The Recreation Commission is also in full support of this project.

8. In the case of partial CPA funding, what would be your next steps?

In the case of partial funding, the Recreation Department would have to scale back and reduce the number and/ or type of units to be installed.

9. Budget:

Some definitions:

Personnel: Any paid staffing

Equipment: items with a useful life expectancy of more than one year.

Supplies: items with a useful life of less than one year.

Contractual: any work that is done for a limited period of time by a person/organization with specialized skills, e.g. lawyer, surveyor, etc.

Construction: all work done on a particular property or building including erecting, altering or remodeling.

Please leave any category blank that does not apply to your project.

| Category     | CPA Funds       | Other Funding Source | In-Kind Value | Total           |
|--------------|-----------------|----------------------|---------------|-----------------|
| Personnel    |                 |                      |               |                 |
| Equipment    | \$72,000        |                      |               | \$72,000        |
| Supplies     |                 |                      |               |                 |
| Contractual  |                 |                      |               |                 |
| Construction | \$15,000        |                      |               | \$15,000        |
| Other        |                 |                      |               |                 |
| <b>TOTAL</b> | <b>\$87,000</b> |                      |               | <b>\$87,000</b> |

Describe the basis for your budget and the sources of information you used.

Pricing quotes from different companies that sell outdoor site amenities including Stone Age Concrete, Enerfusion, and Dero.

Other Funds:

- Please identify the other sources of funding including federal, state, or local government or any other sources.
- Cash means that the source is providing funds.
- In kind means that the source is going to give labor or goods, but no cash. In kind support still has value. How much would it cost if you were to pay for the labor or goods?
- Confirmed means that the organization or business has made a commitment to supply the items, labor or funds

| Organization | Item | Amount or value | Cash (Please check) | In kind (Please check) | Confirmed (Y or N) |
|--------------|------|-----------------|---------------------|------------------------|--------------------|
|              |      |                 |                     |                        |                    |
|              |      |                 |                     |                        |                    |
|              |      |                 |                     |                        |                    |

10. Timeline:

Please provide a schedule for project implementation. Please include major tasks, e.g. survey, acquisition of historic documents, etc.

| Task                           | Estimated Start | Estimated completion |
|--------------------------------|-----------------|----------------------|
| Request Quotes                 | 11/1/24         | 11/15/24             |
| Order Equipment                | 12/1/24         | 12/1/24              |
| Site Prep & Pour Concrete Pads | 4/1/25          | 4/30/25              |
| Equipment Installation         | 5/1/25          | 6/30/25              |
|                                |                 |                      |
|                                |                 |                      |

11. Implementation:

Please provide the project manager's contact information if different from applicant.

| Project Manager (Paid or volunteer) | Phone        | Email                           |
|-------------------------------------|--------------|---------------------------------|
| Christy Moore                       | 413-772-1553 | christy.moore@greenfield-ma.gov |

12. Maintenance (Leave blank if not applicable to your project)

If your project requires ongoing maintenance, who will be responsible for that for the 5 years after completion? How will that maintenance be funded?

|  |
|--|
| Like all Greenfield parks and playgrounds the Recreation Department and DPW Parks division oversee routine care and maintenance. Routine maintenance is funded under the DPW Parks Department Operating Budget. The concrete games are designed for 50-100 years of usable life. |
|--|



To the best of my knowledge and belief, all data in this application are true and correct. This document has been duly authorized by the individual or governing body of the applicant.

|  |                                 |
|--|---------------------------------|
| Name of authorized representative:     | Christy Moore                   |
| Title, if appropriate                  | Recreation Director             |
| Email                                  | christy.moore@greenfield-ma.gov |
| Phone number                           | 413-772-1553                    |
| Signature of Authorized Representative | <i>Christy Moore</i>            |
| Date Signed                            | 11/15/2023                      |

# Recreation Project Proposal

## Park Site Amenities





Roxann Wedegartner  
Mayor

City of  
**GREENFIELD, MASSACHUSETTS**

**DEPARTMENT OF RECREATION**

**CHRISTY MOORE**

**Director**

20 Sanderson Street • Greenfield, MA 01301  
Phone 413-772-1553 • Fax 413-7723-0115  
[christy.moore@greenfield-ma.gov](mailto:christy.moore@greenfield-ma.gov) • [www.greenfield-ma.gov](http://www.greenfield-ma.gov)



**Recreation Commission:**  
DuSell, Donna (2026)  
Hochstetler, Danica (2024)  
Jaquay, Myrt (2024)  
Phillips, Mary (2024)  
Valenta, Heather (2025)  
Zaccheo, Barbara (2025)  
Piasecki, Daniel (2026)

Greenfield Recreation Commission  
20 Sanderson Street  
Greenfield, MA 0131

November 10, 2023

**Re: Citywide Outdoor Amenities CPA Grant Application**

Dear CPA Committee,

We, the below listed members of the Greenfield Recreation Commission, write to express our support for Greenfield Recreation’s Community Preservation Grant request to establish outdoor amenities, such as solar chargers, and interactive play amenities including concrete chess and ping pong tables, foosball, and corn hole boards permanently affixed throughout the city.

This project is in-line with CPA area of recreation.

These amenities will foster social interactions by being hubs where everyone can play and learn. The addition of solar charging will allow citizens to charge devices and work remotely while enjoying outdoor public spaces.

Greenfield Recreation, as the lead on this project, will collaborate with the City and DPW on appropriate locations and ensure all necessary permits are in place. We will also identify and purchase the structures and coordinate their installation.

We appreciate the value of this project to the citizens of Greenfield. The Recreation Commission stands ready to assist should this project be approved by the CPC.

Sincerely,

*Donna DuSell, Barbara Zaccheo , Myrt Jaquay, Danica Hochstetler, Heather Valenta, Daniel Piasecki, and Mary Phillips*





**GREENFIELD PUBLIC SCHOOLS**

CENTRAL OFFICE

195 Federal Street, Suite 100, Greenfield, MA 01301

Ph: 413-772-1326 / Fax: 413-772-1379

Christine DeBarge Ed. D, Superintendent of Schools

*"The Greenfield Public School District is a place where every child is supported on their path to success."*

---

November 14, 2023

Dear Community Preservation Committee Chair Travis Drury,

I am pleased to write a letter of support for the Greenfield Recreation Department's Game Amenities project, as Middle School students and community members would benefit from outdoor play options.

I fully support the efforts of the Greenfield Recreation Department as they seek funding for this important initiative and representatives from my agency will participate in stakeholder meetings as needed. Please let me know if I can be of further assistance.

Sincerely,

A handwritten signature in blue ink that reads "Christine DeBarge, Ed. D".

Christine DeBarge Ed. D  
Superintendent

# Recreation Capital Project Proposal

## Pickle Ball Courts at Abercrombie

Packed with health and social benefits, pickleball is one of the fastest growing sports in the country. The pandemic only helped to fuel pickleball's growth in the area. While pickleball used to be viewed as a sport for older populations, its popularity has expanded cross-generationally. Greenfield is proud to be one of the first municipalities in our region to offer a dedicated outdoor pickleball court at Green River Park, but with the dramatic surge in popularity, the single court no longer meets the needs of the large pickleball community. This request is for the construction of six new courts, sidewalks, and parking in a section of Abercrombie Park that is currently an open grassy area. The creation of this community court complex will better serve the Pickleball Community and accommodate league and tournament play.



Prepared by: Dept. of Planning & Development  
Data Sources: City of Greenfield & MassGIS  
October 12, 2022



Parcel 4-6A





**Cost Estimate for Six Courts:**

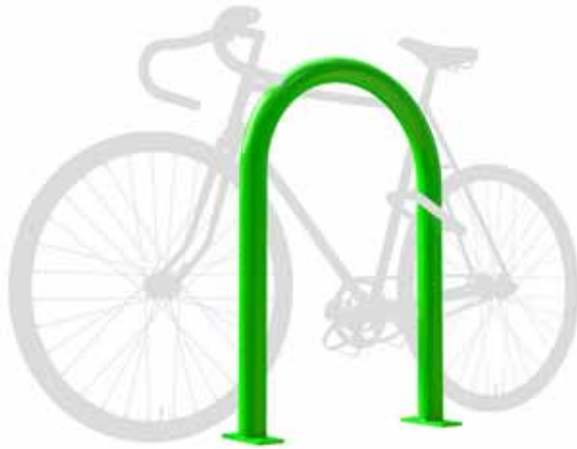
|                               |                  |
|-------------------------------|------------------|
| Contractor Mobilization       | \$20,000         |
| Site Prep                     | \$80,000         |
| Pickle Ball Courts            | \$240,000        |
| Paving, Sidewalk, Parking     | \$50,000         |
| Site Furnishings              | \$28,000         |
| Drainage                      | \$7,000          |
| Plantings                     | \$15,000         |
| <b>Sub Total</b>              | <b>\$440,000</b> |
| Contingency (10%)             | \$44,000         |
| Contractor O/P (20%)          | \$88,000         |
| <b>Total Project Estimate</b> | <b>\$572,000</b> |

# Bike Racks Project Proposal

## City Trailheads and Parks

### Project Description

This project will install bike racks at key locations on Greenfield recreational properties, including popular trailheads and parks, where there are currently no convenient or accessible ways to lock a bike. These locations include: the main Highland Park parking lot; the Poet's Seat parking area on Mountain Road, or the Sachem's Head trailhead across Mountain Rd. and Beacon Field. Providing bike racks in these locations will ensure that a large portion of Greenfield's extensive trail network are reachable by bike.



### Bike Racks- Dero Hoop Rack

The Heavy Duty Hoop meets APBP guidelines for u-lock compatibility and two points of support for the bike.

### Locations

- 6- Beacon Park (Playground & Ball Field)
- 3- Poet's Seat Parking Lot (Bottom)
- 3- Highland Parking Lot Main Kiosk

**Cost Estimate: \$250 each**

**Freight: \$900**

**Total Estimate: \$3900**

